

## **WEST DEVON BOROUGH COUNCIL: HUB COMMITTEE FORWARD PLAN**

This is the provisional forward plan for the four months starting June 2020. It provides an indicative date for matters to be considered by the Hub Committee. Where possible, the Hub Committee will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Hub Committee and all councillors, the public and other stakeholders. It will also assist the Council's Overview and Scrutiny Committee in planning their contribution to policy development and holding the Hub Committee to account.

The Plan is published on the Council's website ([www.westdevon.gov.uk](http://www.westdevon.gov.uk))

The Hub Committee consists of nine Councillors. Each has responsibility for a particular area of the Council's work.

*Leader – Cllr Neil Jory*

*Deputy Leader – Cllr Lois Samuel*

*Lead Member for Environment – Cllr Caroline Mott*

*Lead Member for Health and Wellbeing – Cllr Tony Leech*

*Lead Member for Enterprise – Cllr Ric Cheadle*

*Lead Member for Communities – Cllr Terry Pearce*

*Lead Member for Customer First – Cllr Jeff Moody*

*Lead Member for Resources and Performance – Cllr Chris Edmonds*

*Lead Member for Homes – Cllr Debo Sellis*

Further information on the workings of the Hub Committee, including latest information on agenda items, can be obtained by contacting the Democratic Services Section by e-mail to [democratic.services@swdevon.gov.uk](mailto:democratic.services@swdevon.gov.uk)

**All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated**

Portfolio Area	Report Title and Summary	Lead Member / Officer	Documents to be considered in making decision	Date of Meeting	Consultees and means of consultation
Council	<p><b>Title: Council Response and Recovery to the Covid-19 Crisis</b></p> <p><b>Purpose of report:</b> To review Council's response to Covid-19 emergency and to consider Council's recovery plan</p>	Cllr Jory / Drew Powell	Report of Director of Governance and Assurance	30 June 2020	To be considered at the Overview and Scrutiny Committee meeting on 23 June 2020
Council	<p><b>Title: Revenue Budget Monitoring for April and May 2020</b></p> <p><b>Purpose:</b> A revenue budget monitoring report to monitor income and expenditure variations against the approved revenue budget for 2020/21 for April and May 2020.</p>	Cllr Edmonds / Lisa Buckle	Report of S151 Officer	30 June 2020	
Council	<p><b>Title: Medium Term Financial Strategy</b></p> <p><b>Purpose:</b> To set the strategic intention for all of the different strands of funding available to the Council. This brings together all known factors affecting the Council's financial position and its financial sustainability, to provide a long term financial forecast.</p>	Cllr Jory / Lisa Buckle	Report of S151 Officer	28 July 2020	
Council	<p><b>Title: Write Off Report for Quarter 4 2019/2020</b></p> <p><b>Purpose of report:</b> The Council is responsible for the collection of: Housing Rents, Sundry Debts including Housing Benefit Overpayments, Council Tax and</p>	Cllr Edmonds / Lisa Buckle	Report of S151 Officer	28 July 2020	

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	National Non-Domestic Rates. The report informs members of the debt written off for these revenue streams.				
Council	<b>Title: Revenue Budget Monitoring for April, May, and June 2020</b> <b>Purpose:</b> A revenue budget monitoring report to monitor income and expenditure variations against the approved revenue budget for 2020/21 for April, May, and June 2020.	Cllr Edmonds / Lisa Buckle	Report of S151 Officer	28 July 2020	
Homes	<b>Title: Homeless Strategy year 4 Action Plan</b> <b>Purpose:</b> To provide to Members an update on the Homeless Strategy Action Plan	Cllr Sellis / Isabel Blake	Report of Head of Housing, Revenues, and Benefits Practice	28 July 2020	
Enterprise	<b>Title: Commercial Investments Update</b> <b>Purpose:</b> to update the Council on any commercial investment opportunities	Cllr Edmonds / Chris Brook	Report of Director of Place and Enterprise	28 July 2020	
Council	<b>Title: Devon Districts Procurement Strategy</b> <b>Purpose of report:</b> To seek adoption of Devon wide procurement strategy	Cllr Jory / Rosie Wilson	Report of Corporate Procurement Officer	28 July 2020	To be added
Health and Wellbeing	<b>Title: Wellbeing Theme</b> <b>Purpose of report:</b> To update Members on the wellbeing theme and its place in the recovery plan	Cllr Leech / Ian Luscombe/	Report of the Head of Environmental Health Practice	15 September 2020	Member Workshop
Council	<b>Title: Recovery Plan to the Covid-19 Crisis</b>	Cllr Jory / Drew Powell	Report of the Director of Governance and Assurance	15 September 2020	To be considered at the Overview and Scrutiny Committee

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	<b>Purpose:</b> to consider the recommendations of the Overview and Scrutiny Committee on the draft Recovery Plan				meeting on 1 Sept 2020
Council	<b>Title: Amended Draft Budget 2020/21</b> <b>Purpose:</b> To consider a report that presents an amended budget for 2020/21 in light of the impact of Covid-19	Cllr Jory / Lisa Buckle	Report of the Section 151 Officer	15 September 2020	To be considered at the Overview and Scrutiny Committee meeting on 1 Sept 2020
Strategic Planning / Environment	<b>Title: Coastal Concordat</b> <b>Purpose of report:</b> To outline to Members the protocol for formal processes where these are shared across administrative boundaries / responsibilities	Cllr Mott / Rob Sekula	Report of Head of Place Making Practice	15 September 2020	
Homes	<b>Title: Empty Homes Premium</b> <b>Purpose of report:</b> To consider an increase to the Council Tax premium on properties that have been empty for over two years	Cllr Sellis / Steve Henstock	Report of the Senior Specialist of Housing, Revenues and Benefits, and Customer First	15 September 2020	Consultation with various Heads of Practice
Strategy	<b>Title: Housing Strategy</b> <b>Purpose of report:</b> To recommend to Members the adoption of a revised Housing Strategy	Cllr Sellis / Chris Brook	Report of the Director of Place and Enterprise	15 September 2020	
Environment	<b>Title: 3 weekly waste update</b> <b>Purpose:</b> To provide Members with an update on the 3 weekly waste trial	Cllr Mott / Jane Savage	Report of Head of Contracts and Commissioning	15 September 2020	
Council	<b>Title: Write Off Report for Quarter 1</b> <b>Purpose of report:</b> The Council is responsible for the collection of: Housing	Cllr Edmonds / Lisa Buckle	Report of S151 Officer	15 September 2020	

Portfolio Area	Report Title and Summary	Lead Member / Officer	Documents to be considered in making decision	Date of Meeting	Consultees and means of consultation
	Rents, Sundry Debts including Housing Benefit Overpayments, Council Tax and National Non-Domestic Rates. The report informs members of the debt written off for these revenue streams.				
Council	<p><b>Title: Revenue Budget Monitoring up to August 2020</b></p> <p><b>Purpose of report:</b> A revenue budget monitoring report to monitor income and expenditure variations against the approved revenue budget for 2020/21 up to August 2020</p>	Cllr Edmonds / Lisa Buckle	Report of S151 Officer	15 September 2020	
Council	<p><b>Title: Capital Budget Monitoring Quarter 1</b></p> <p><b>Purpose of report:</b> The report advises Members of the progress on individual schemes within the approved capital programme for 2020/21, including an assessment of their financial position</p>	Cllr Edmonds / Lisa Buckle	Report of S151 Officer	15 September 2020	
Council	<p><b>Medium Term Financial Strategy for the five years 2021/22 to 2025/26</b></p> <p><b>Purpose of the report:</b> To set the strategic intention for all of the different strands of funding available to the Council. This brings together all known factors affecting the Council's financial position and its financial</p>	Cllr Jory / Lisa Buckle	Report of S151 Officer	15 September 2020	

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	sustainability, to provide a long term financial forecast.				